

## **IT Manager**

<b>Job Title:</b>	IT Manager
<b>Department:</b>	Accounting/IT
<b>Description:</b>	Analyzes user requirements, procedures, and problems to automate processing or to improve existing computer systems. Handles related systems including hardware, software and training for the organization in accordance with company policies and procedures.
<b>Hours:</b>	F/T, am/pm
<b>Qualifications:</b>	Preferred experience in maintenance and administration of Microsoft Windows, Server and Exchange, Oracle, Active Directory, VMWare, Great Plains, Proxy Server, wireless and internet management, disaster recovery, PCI compliance and Opera Property Management, Micros Point of Sale and Abacus Membership systems. Experience with hospitality programs and previous hotel experience required.

To apply in person, please visit our human resources office located west of the La Jolla Beach & Tennis Club entrance on the north side of Paseo Dorado (just past the tennis courts)

Please email your application and resume to [Recruiting@ljbtc.com](mailto:Recruiting@ljbtc.com) or **Fax to (858) 551-9858** or **Jobline: (858) 551-4643**.