



Current Openings

POSITION	DEPARTMENT	QUALIFICATIONS	HOURS	# OF OPENINGS
IT Manager	Information Systems	Preferred experience in maintenance and administration of Microsoft Windows, Server and Exchange, Oracle, Active Directory, VMWare, Great Plains, Proxy Server, wireless and internet management, disaster recovery, PCI compliance and Opera Property Management, Micros Point of Sale and Abacus Membership systems. Experience with hospitality programs and previous hotel experience required.	F/T, am/pm	1
Sales Manager	Sales	Three to four years hotel sales experience with a proven track record focusing on group transient and tourism sectors required. OPERA knowledge preferred.	F/T, am/pm	1
Front Desk Supervisor	La Jolla Shores Hotel Front Desk	Extensive Hotel Front Desk experience required. Supervisor experience a plus. Must be able to multitask and must have superior customer service skills. OPERA experience preferred.	F/T, (shifts between 6:30am -11pm)	1
Front Desk Agent	La Jolla Shores Hotel Front Desk	Hotel Front Desk experience required. Must be able to multitask and must have superior customer service skills. OPERA experience preferred.	F/T, (shifts between 6:30am -11pm)	1
Ambassador	Ambassador	Strong customer service skills in order to provide professional, attentive and genuinely friendly service assisting guests and members of the multiple properties. Bell Person experience a plus.	F/T, 6am-10:30pm	1
PBX Operator	La Jolla Shores Hotel Front Desk	Excellent customer service skills & proper phone etiquette. Must be detail oriented and able to multitask in high volume situations.	F/T, am/pm, (shifts between 6:00am-11:00pm)	1
Grounds Stewarding Supervisor	Grounds	Previous housekeeping public areas supervisory experience preferred. Excellent attention to detail for property grounds maintenance. Must be bilingual (English/Spanish).	F/T, 5am-1:30pm	1
Grounds I	Grounds	Previous grounds maintenance/public areas experience required.	F/T, (6am-2:30pm)	2
Painter	Engineering/ Grounds	Extensive property painting experience required. Hotel experience preferred.	F/T, am/pm	1
Line/Broiler Cook	Marine Room Kitchen	Minimum two yrs. experience working in fine dining kitchen.	F/T, pm	1
Kitchen Steward	Marine Room Kitchen	Previous kitchen experience required.	F/T, pm	1

Temporary Job Openings

Beach Crew Attendant	La Jolla Beach & Tennis Club	Superior customer service, strong ability to multi-task. Positive attitude, energetic: duties include day-long outside tasks (i.e. heavy lifting of beach chairs, tables, and umbrellas). Must be available weekends and holidays.	F/T, P/T, 6:00am-10:30pm	5 Temp.
Bus Person	Shores	Previous bussing experience required. Food running/room service experience preferred.	P/T, 6:30am-11pm)	2 Temp.
Expeditor	Shores Kitchen	Previous kitchen/food prep. experience required.	P/T, (9am-2pm, 4:30pm-9:30pm)	1 Temp.
Room Inspector	Beach Club Housekeeping	Previous hotel room maintenance experience required.	F/T, 10am-7:30pm	1 Temp.

Updated 9-2-10
Apply Online: www.ljbtc.com